

To: Members of the Partnerships  
Scrutiny Committee

Date: 13 September 2018

Direct Dial: 01824 712554

e-mail: democratic@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **PARTNERSHIPS SCRUTINY COMMITTEE** to be held at **10.00 am** on **THURSDAY, 20 SEPTEMBER 2018** in **CONFERENCE ROOM 1A, COUNTY HALL, RUTHIN.**

Yours sincerely

G. Williams  
Head of Legal, HR and Democratic Services

**Please note that a briefing session will be held for all members at 9.15am, immediately prior to the main meeting. All members are asked to make every effort to attend this session.**

## AGENDA

### **PART 1 - THE PRESS AND PUBLIC ARE INVITED TO ATTEND THIS PART OF THE MEETING**

#### **1 APOLOGIES**

#### **2 DECLARATION OF INTERESTS (Pages 5 - 6)**

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

#### **3 URGENT MATTERS AS AGREED BY THE CHAIR**

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

**4 MINUTES OF THE LAST MEETING (Pages 7 - 12)**

To receive minutes of the Partnerships Scrutiny Committee meeting held on 28 June 2018 (copy enclosed).

10:00 a.m. – 10:05 a.m.

**5 ANNUAL REPORT ON SAFEGUARDING ADULTS IN DENBIGHSHIRE 1ST APRIL 2017- 31ST MARCH 2018 (Pages 13 - 22)**

To consider a report by the Safeguarding Team Manager (copy enclosed) providing an overview of the impact of local safeguarding arrangements and practice and to review progress in this key area of work over the last twelve months.

10:05 a.m. – 10:50 a.m.

~~~~BREAK~~~~

10:50 a.m. – 11:05 a.m.

**6 PROVISION OF RESPITE CARE ACROSS DENBIGHSHIRE (Pages 23 - 52)**

To consider a report by the Commissioning Officer – Carers Services (copy enclosed) providing information on the provision and availability of respite to Denbighshire citizens who have care and support needs, which in turn provides respite to their family Carers.

11:05 a.m. – 11:50 a.m.

**7 SCRUTINY WORK PROGRAMME (Pages 53 - 72)**

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

11:50 a.m. – 12:05 p.m.

**8 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

To receive any updates from Committee representatives on various Council Boards and Groups.

12:05 p.m. – 12:10 p.m.

**PART 2 - CONFIDENTIAL ITEMS**

None

## **MEMBERSHIP**

### **Councillors**

Jeanette Chamberlain-Jones (Chair)

Joan Butterfield  
Gareth Davies  
Hugh Irving  
Pat Jones  
Christine Marston

Melvyn Mile  
Andrew Thomas  
Rhys Thomas  
David Williams  
Emrys Wynne

### **COPIES TO:**

All Councillors for information  
Press and Libraries  
Town and Community Councils

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## LOCAL GOVERNMENT ACT 2000

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### Code of Conduct for Members

### DISCLOSURE AND REGISTRATION OF INTERESTS

|                                                                                                                                                                                                                                                                                        |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|
| I, ( <i>name</i> )                                                                                                                                                                                                                                                                     | <input type="text"/>               |
| a *member/co-opted member of<br><i>(*please delete as appropriate)</i>                                                                                                                                                                                                                 | <b>Denbighshire County Council</b> |
| <b>CONFIRM</b> that I have declared a <b>*personal / personal and prejudicial</b> interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-<br><i>(*please delete as appropriate)</i> |                                    |
| Date of Disclosure:                                                                                                                                                                                                                                                                    | <input type="text"/>               |
| Committee ( <i>please specify</i> ):                                                                                                                                                                                                                                                   | <input type="text"/>               |
| Agenda Item No.                                                                                                                                                                                                                                                                        | <input type="text"/>               |
| Subject Matter:                                                                                                                                                                                                                                                                        | <input type="text"/>               |
| Nature of Interest:<br><i>(See the note below)*</i>                                                                                                                                                                                                                                    | <input type="text"/>               |
| Signed                                                                                                                                                                                                                                                                                 | <input type="text"/>               |
| Date                                                                                                                                                                                                                                                                                   | <input type="text"/>               |

\*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

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## PARTNERSHIPS SCRUTINY COMMITTEE

Minutes of a meeting of the Partnerships Scrutiny Committee held in Conference Room 1a, County Hall, Ruthin on Thursday, 28 June 2018 at 10.00 am.

### PRESENT

Councillors Joan Butterfield, Gareth Davies, Pat Jones, Christine Marston, Melvyn Mile, Andrew Thomas, Rhys Thomas and Emrys Wynne

### ALSO PRESENT

Corporate Director: Communities; Section 151 Officer/Chief Finance Officer (RW); Head of Regional Collaboration - North Wales Social Services Improvement Collaborative (NWSSIC) (BJE); Democratic Services Manager (SP); Scrutiny Co-Ordinator (RhE) and Committee Administrator (RhTJ)

#### 1 APOLOGIES

Apologies were received by Councillors, Jeanette Chamberlain Jones (Chair), Hugh Irving and David Williams.

#### 2 DECLARATION OF INTERESTS

No declarations of personal or prejudicial interest were raised.

#### 3 APPOINTMENT OF VICE-CHAIR

The Scrutiny Co-ordinator (SC) in the absence of the chair Councillor Jeanette Chamberlain-Jones asked for nominations for Vice Chair. Councillor Emrys Wynne had expressed an interest in serving as the committee's Vice- Chair for another term. A CV prepared by him had been circulated to all committee members ahead of the meeting.

Councillor Melvyn Mile proposed that Councillor Wynne be appointed as the Committee's vice-chair for the forthcoming year, Councillor Rhys Thomas seconded the proposal. No other nominations were received and the committee unanimously

**Resolved** – that Councillor Emrys Wynne be appointed as the Committee's vice chair for the 2018-19 municipal year.

Following his appointment Councillor Emrys Wynne thanked the committee, and wished the current chair Councillor Jeanette Chamberlain-Jones well, saying that he hoped she would be chairing meetings again soon. Cllr Wynne chaired the rest of the meeting.

#### 4 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters were raised

## 5 MINUTES OF THE LAST MEETING

The minutes of the Partnerships Scrutiny Committee meetings held on 13 April and the 3rd May 2018 were submitted. No matters of accuracy were raised and it was:

**RESOLVED:** *the minutes of the meetings held on 13 April and the 3rd May 2018 be received and approved as a correct record.*

### Matters Arising:

Responding to Councillor Rhys Thomas' concerns on the loss of beds at Denbigh Infirmary, the Corporate Director advised that the latest information from Betsi Cadwaladr University Health Board (BCUHB) regarding the hospital had been circulated to committee members. Representatives from the Board had been invited to attend a future meeting of the Committee once the Board's future vision for the hospital had been agreed. Confirmation was currently awaited on when the Board expected the vision to be available.

## 6 POOLED BUDGETS (HEALTH AND SOCIAL CARE)

The Lead Member for Independence and Well-being introduced the Head of Finance's report (previously circulated) which updated the Committee on the work undertaken to date to develop and establish pooled budgets between the Health Service and local authorities for the provision of certain functions, in accordance with the requirements of Part 9 of the Social Services and Well-being (Wales) Act 2014, across North Wales. This work included the establishment of a pooled budget for the 'exercise of care home accommodation functions'.

The Lead Member and officers advised that whilst the concept of pooled budgets for health and social care functions was commendable as its aim was to strengthen service delivery through the integration of services, the work required to establish them in line with the Act's requirements was both complex and entailed a significant level of risk due to the financial amounts involved. In accordance with the Act's requirements a Part 9 Board or Regional Partnership Board had been established to progress this area of work. Board members from both the Health Service and local authorities continued to have reservations on whether being compelled to establish pooled budgets for certain functions would deliver better seamless services for service-users, as at present there was only limited evidence to support this theory. Whilst the Act was not specific about the scale of the 'pool', the Welsh Government (WG) Minister for Children, Older People and Social Care had, in early 2018, given a direction that all budget 'pools' should be on regional rather than a sub-regional basis i.e. to match the entire local Health Board area rather than the areas covered by the Health Board's sub-divisions, or a 'pool' between each individual local authority and the Health Board. Consequently, across all regions in Wales, local authorities and health boards had agreed to develop a 'non-risk sharing' pool. This approach entailed an exercise to consolidate relevant information on expenditure on services to facilitate an in-depth analysis of each partner's expenditure and the production of reports to test the feasibility of establishing formal 'pooled budgets' in future. This exercise should help identify



each partner's potential over/under spend on proposed 'pooled budget' areas which would allow any risks relating to these to be addressed prior to the establishment of formal 'pooled budgets'. For North Wales the detail and format of the data required from each partner had been agreed, and was at present being collected and analysed by Denbighshire as the appointed Lead Authority.

Responding to members' questions the Lead Member, Corporate Director: Communities, Head of Finance and the Head of Regional Collaboration, North Wales Social Services Improvement Collaborative (NWSSIC) advised that:

- whilst there was an expectation from WG that 'pooled budgets' be in place before April 2019 all partners in North Wales, and in other regions across Wales, were of the view that it was worthwhile to undertake an exercise to add value to current services across the region by piloting certain projects in order to assess the benefits, mitigate any risks and be better informed when establishing pooled budgets for those services in future. Whilst this fell short of establishing formal pooled budgets the WG seemed to accept this approach;
- the latest estimated figure, as at the end of 2017/18, for a 'pooled budget' for care home accommodation functions was circa £115m. This figure highlighted the potential scale of any regional 'pooled budget' and reinforced all partners' views why it was better to take sufficient time to effectively plan for their establishment, and to test all data, due to the financial risks associated with not getting it right;
- all partners agreed with the spirit and the aims of the Social Services and Well-being (Wales) 2014 Act, including Part 9 of the Act which related to partnership arrangements and the establishment of 'pooled budget' arrangements. Whilst each partner aspired to deliver better seamless services for the residents of North Wales, the size, geography and population density of the area were an added challenge when attempting to deliver very local services and realising economies of scale;
- the financial structures of the Health Board were very different to those of the local authorities;
- there was also a need to clearly define which services were deemed to be social care services and which were health care services, as well as a need to determine the classification of those services which were currently regarded as a mixture of health and social care services;
- no formal 'pooled budget' arrangements could be established without the support of the Executive of each of the six local authorities and the Betsi Cadwaladr University Health Board (BCUHB). Currently all each organisation had agreed to was to enter into an 'integration agreement' which committed them to work collaboratively to integrate services where appropriate, hence the data consolidation exercise;
- no formal Section 33 of the National Health Service (Wales) Act 2006 agreement had been signed by any of the partners to date. The work currently underway related to a non-risk sharing pool which included the identification of potential 'pooled budget' services and each partner's expenditure on those services. This would help shape future 'pooled budget' proposals and mitigate any risks associated with them. Once all parties entered into a formal Section 33 agreement they would be bound by law to

- honour all the financial and other commitments included in the agreement. Consequently, there would be legal recourse for any obligations not met;
- Denbighshire staff were currently taking the lead role in developing work around 'pooled budget' arrangements as per the 'integration agreement'. However, if in future Denbighshire was to become the host authority responsible for administering and managing the requirements of Part 9 of the Act sufficient organisational infrastructure to support that work would need to be put in place;
  - each partner's contribution towards any future 'pooled budget' would be based on their current expenditure on the services covered by the 'pooled budget', not on a population size basis; and
  - by April 2019 the Part 9 Partnership Board was aiming to have the information consolidation exercise completed and to have a 'non-risk sharing pool' in place, not a formal Section 33 pooled budget. The work on developing a formal Section 33 agreement would commence once the data had been robustly analysed and been sufficiently risk-assessed to enable potential pooled budget arrangements to be drawn up.

At the conclusion of the discussion the Committee:

**Resolved: - subject to the above observations to –**

- (i) confirm that it had read, understood and taken account of the Well-being Impact Assessment (Appendix 1) as part of its consideration;***
- (ii) receive the latest update and note the work being developed to produce regional financial information (a non-risk sharing pool); and***
- (iii) request that a further progress report be presented to the Committee in twelve months' time unless significant developments or changes necessitated a report to be presented to the Committee at an earlier date.***

## **7 A JOINT SCRUTINY COMMITTEE FOR THE PUBLIC SERVICES BOARD**

The Democratic Services Manager introduced his report and appendices (previously circulated) which outlined the progress made in relation to a proposal to establish a formal joint scrutiny committee between Conwy County Borough Council and Denbighshire County Council for the future scrutiny of the Conwy and Denbighshire Public Services Board (PSB).

During his introduction the Democratic Services Manager outlined the background to the proposal and the statutory responsibilities placed on local authorities to scrutinise the PSB for their area, all of which were detailed in the report. He also outlined the democratic journey taken to date within both Conwy and Denbighshire councils and the PSB itself, along with the conclusions of the discussions on the proposed arrangements at each individual forum. If both Denbighshire's Partnerships Scrutiny Committee at the current meeting, and Conwy's Finance and Resources Overview and Scrutiny Committee at their meeting on 2 July, were supportive of the proposed new arrangements, they would then be presented to each authority's Democratic Services Committee for consideration prior to being

submitted to full Council in both authorities in October for approval to proceed to establish a Joint Scrutiny Committee for the purpose of scrutinising the PSB.

Responding to members' questions the Head of Democratic Services:

- confirmed that the size of the proposed Joint Scrutiny Committee was yet to be determined. The draft terms of reference proposed a committee comprising of 12 members, six from each of the constituent councils. A joint committee of 12 members was being proposed as it was felt that a forum of this size would aid constructive, effective challenge and debate. A far larger committee could potentially prove to be unwieldy and therefore unable to fulfil its intended purpose. However, the size of the Committee could be changed at any point, including following its establishment, if both Councils agreed to the change;
- advised that the Regulations governing the establishment of a joint committee stipulated that any joint scrutiny committee had to comprise of an equal number of representatives from each local authority that were members of the joint committee. In appointing to the joint committee each Council would be required to do so based on the political balance of its authority;
- explained that the proposal was being submitted to a number of different committees within both authorities, prior to seeking County Council's permission to establish a joint scrutiny committee, as it was important to seek wider Council membership support for the proposal before presenting it to County Council for approval;
- advised that as it was anticipated that the joint committee, if established, would possibly in the first few years only meet approximately twice a year a suggestion had been made that the chair should therefore be appointed for a two year term. This was only a proposal and was therefore open for discussion; and
- no decision had yet been made on who would be the host authority for administration purposes for the proposed joint Scrutiny Committee, or whether this would alternate between both councils. Such discussions would commence once the views of both Councils' scrutiny functions had been sought.

At the conclusion of the discussion Committee members were firmly of the view that a Joint Scrutiny Committee of 12 members, 6 from each Council, was the preferred choice for the purpose of effectively scrutinising the PSB and that the Joint Scrutiny Committee when established might wish to determine the term of office of the Chair and Vice-Chair. Consequently the Committee:

**Resolved: - subject to the above observations to –**

- (i) support the establishment of a formal joint Scrutiny Committee to scrutinise the Conwy and Denbighshire Public Services Board; and***
- (ii) endorse the draft terms of reference and rules of procedure for the joint Scrutiny Committee***

The Scrutiny Co-ordinator (SC) introduced the report (previously circulated) which presented the Committee with its proposed forward work programme.

The Committee was advised that, due to the fact that the new partnership established to deliver CCTV services had only recently become operational the presentation of the report on the partnership's effectiveness had been rescheduled for the meeting in January 2019. Members were informed that a special meeting would be convened in October to discuss with BCUHB representatives the Tawel Fan report and future provision of services, as representatives from BCUHB were not available to attend September's meeting.

The forward work programme was outlined, November was highlighted as having only one item at present but more could be added prior to the meeting. Members' attention was drawn to the 'Member Proposal Form' (Appendix 2 to the report) and reminded of the need to complete one of these forms if they wished anything to be added to the work programme. The form would be sent to Scrutiny Chairs and Vice-Chairs Group for deliberation on whether the topic met the criteria for scrutiny.

In response to a query on how the Council monitored the quality of care provided for residents in their own homes as well as in residential and nursing homes the Scrutiny Co-ordinator advised that a quarterly monitoring report was provided to the Scrutiny Chairs and Vice-Chairs Group for information. Committee members asked that this report be circulated to the Committee for information as well.

At the conclusion of the discussion the Committee:

**Resolved: subject to the above observations –**

- (i) to approve the work programme as detailed in Appendix 1 to the report; and***
- (ii) requested that a copy of the quarterly report on quality monitoring of external care providers provided to the Scrutiny Chairs and Vice-Chairs Group also be circulated to Committee members for information***

## **9 FEEDBACK FROM COMMITTEE REPRESENTATIVES**

No feedback by committee representatives were raised.

The meeting concluded at 11:35.

|                             |                                                                                                                        |
|-----------------------------|------------------------------------------------------------------------------------------------------------------------|
| <b>Report to:</b>           | <b>Partnerships Scrutiny Committee</b>                                                                                 |
| <b>Date of Meeting:</b>     | <b>20 September 2018</b>                                                                                               |
| <b>Lead Member/Officer:</b> | <b>Lead Member for Well-being and Independence/<br/>Head of Community Support Services</b>                             |
| <b>Report Author:</b>       | <b>Team Manager: Safeguarding</b>                                                                                      |
| <b>Title:</b>               | <b>Annual Report on Safeguarding Adults in Denbighshire 1<sup>st</sup><br/>April 2017– 31<sup>st</sup> March 2018.</b> |

## **1. What is the report about?**

This report constitutes the annual performance report for Safeguarding Adults in compliance with statutory guidance and provides an overview of the impact of local safeguarding arrangements and practice.

## **2. What is the reason for making this report?**

To provide Members with an overview of the impact of Local Safeguarding arrangements and practice and to review progress in this key area of work over the last twelve months. To refer to data which reflects figures submitted by the Local Authority on an annual basis to the Welsh Government Data Unit.

## **3. What are the Recommendations?**

That members receive and comment on the report and acknowledge the important nature of a corporate approach to the safeguarding of adults at risk and the responsibility of the Council to view this as a key priority area and to place it alongside the commitment and significance given by Denbighshire to safeguard children at risk.

## **4. Report details**

### **4.1 Background**

The Safeguarding Team is now fully established and the current model of delivery is compliant with the safeguarding process determined by the Social Services and Well-being (Wales) Act 2014. The final volume of statutory guidance, Volume 6: Handling Individual Cases was published earlier this year by Welsh Government thus completing the compendium of statutory guidance relating to Part 7 of the Act.

### **4.2 Improvements**

Over the past 12 months the focus has been on improving the consistency and quality of safeguarding work. The quarterly audits of a sample of safeguarding cases over the past year has shown consistent improvement in several areas of the work e.g. evidence to show that individuals were consistently being safeguarded as a result of this process; that appropriate professionals had been involved in the discussions/decision-making element of the safeguarding process. There has also been significant improvement in

the quality of strategy meeting minutes with evidence of formal outcomes and clear action plans with agreed timescales for completion.

#### 4.3 Adult Protection Activity in Denbighshire 2015 – 2018

| Year        | Reports(referrals) received |
|-------------|-----------------------------|
| 2015 - 2016 | 355                         |
| 2016 - 2017 | 527                         |
| 2017 - 2018 | 568                         |

#### 4.4 Headlines from 2017 -18

- Number of reports (referrals) received show a continued steady increase of 8%, however the significant increase of 48% in the previous year appears to have plateaued.
- 23% of cases progressed to Strategy Meetings.
- The risk was removed or reduced for 92% of the adults at risk.
- Neglect (39%) and physical abuse (31%) were the most common types of abuse reported. This concurs with the national trend as reported for 2016 - 17
- Paid employees were most likely to be allegedly responsible for the abuse / neglect (69%) followed by relatives / friends (12%). This again is in line with national trends.

See Appendix 1 for the headlines of safeguarding data 2017 - 18

#### 4.5 Performance Indicators

There is only one national performance indicator currently relating to Safeguarding Adults: the number of enquiries completed within 7 working days. our compliance for this first year has been 67%.

Whilst there are times when the enquiry takes longer to conclude e.g. for completion of a capacity assessment or awaiting the conclusion of a police enquiry, it is important to note that this does not prevent immediate action being taken when necessary to protect an adult at risk.

#### 4.6 Deprivation of Liberty Safeguards (DoLS) – activity 2017 - 18

4.6.1 There has been a slight increase in the number of applications received – 335 compared to 314 last year, with 96 authorisations granted (increased from 68 last year).

4.6.2 A database of individuals who are deprived of their liberty in domiciliary settings (DiDS) has been established by the Complex Disability team, prioritised on the basis of proposed new moves into alternative settings and nature/intensity of restrictions inherent within care and support plans. Steady progress has been achieved in successfully taking these applications through the court process.

4.6.3 As reported in previous Scrutiny Reports the Supreme Court Judgement in 2014, and further case law, resulted in a considerable increase in DoLS activity across UK and this is no different in Denbighshire. The Law Commission undertook a review of the current DoLS framework across England and Wales, and consulted on a range of significant

reforms in autumn 2016. The Government rejected the initial reforms recommended, but accepted revised reforms which were published in a white paper in April 2017.

4.6.4 In July 2018, the Government published a Mental Capacity (Amendment) Bill, which if passed into law will reform the Deprivation of Liberty Safeguards (DoLS), and replace them with a scheme known as the Liberty Protection Safeguards (although the term is not used in the Bill itself). The Bill draws heavily on the Law Commission's proposals for reforming DoLS, but generally does not address some of the wider Mental Capacity Act (MCA) reforms that the Law Commission suggested. So proposed reforms around supported decision-making and best interests are not included, although the omissions have proved controversial, and may be challenged as the Bill goes through Parliament. The new Bill also broadens the scope to treat people, and deprive them of their liberty, in a medical emergency, without gaining prior authorisation. It remains unclear when the Bill may pass into law, and then when it may be implemented.

#### 4.7 Key objectives for 2018 -19

- To improve performance against the Welsh Government performance indicator and establish clear recording mechanism to capture the reasons for exceeding the 7 working day deadline.
- To continue to implement the last volume of statutory guidance, Vol. 6 Handling Individual cases, particularly the link with integrated care and support plans.
- To pilot set days for strategy meetings in order to enable and support stronger representation for partner organisations.
- To continue quarterly audits of safeguarding cases in order to assure quality and consistency of work.
- To promote the use of advocacy to support individuals within the safeguarding process.

#### 5. **How does the decision contribute to the Corporate Priorities?**

The Safeguarding Adults arrangements contribute to the Corporate Priority for Resilient Communities by supporting vulnerable adults to remain living safely in their community.

#### 6. **What will it cost and how will it affect other services?**

This service is already featured within existing budgets.

#### 7. **What are the main conclusions of the Well-being Impact Assessment?**

A Well-being Impact Assessment is not required as this report makes no changes to policy.

#### 8. **What consultations have been carried out?**

Not applicable.

#### 9. **Chief Finance Officer Statement**

Not required for this report.

**10. What risks are there and is there anything we can do to reduce them?**

- 10.1 DoLS/DiDS – Management of the volume of work in relation to individuals within a care home and domiciliary setting remains a challenge. There are systems in place to prioritise the applications received and we continue to train more best interest assessors in order to increase the workforce’s capacity to undertake the work.
- 10.2 Increasing costs of DoLS work i.e. medical assessments, Independent Mental Capacity Advocates (IMCA), Court applications. We are limited in our ability to be able to reduce these costs, however some discussions have been instigated with the provider of the Relevant Person’s Representative) (RPR) role in order to agree standards that may lead to some reduction in costs.

**11. Power to make the Decision –**

Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and Section 7 of the Council's Constitution.

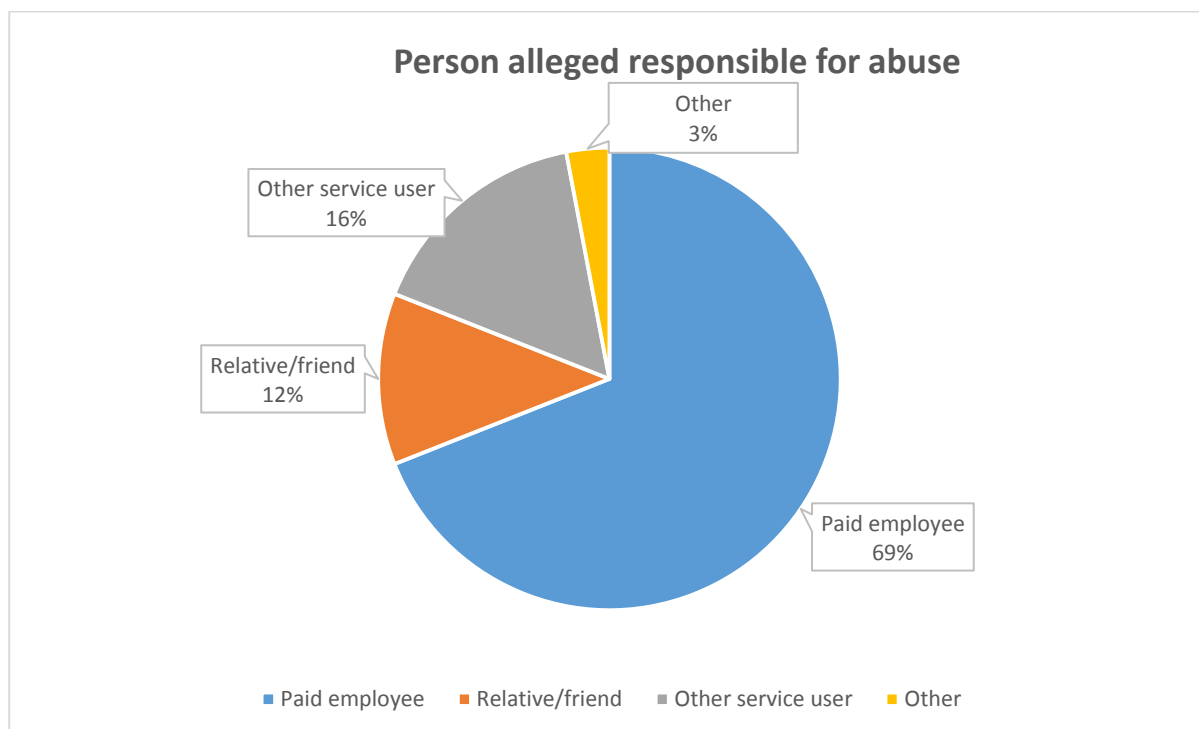
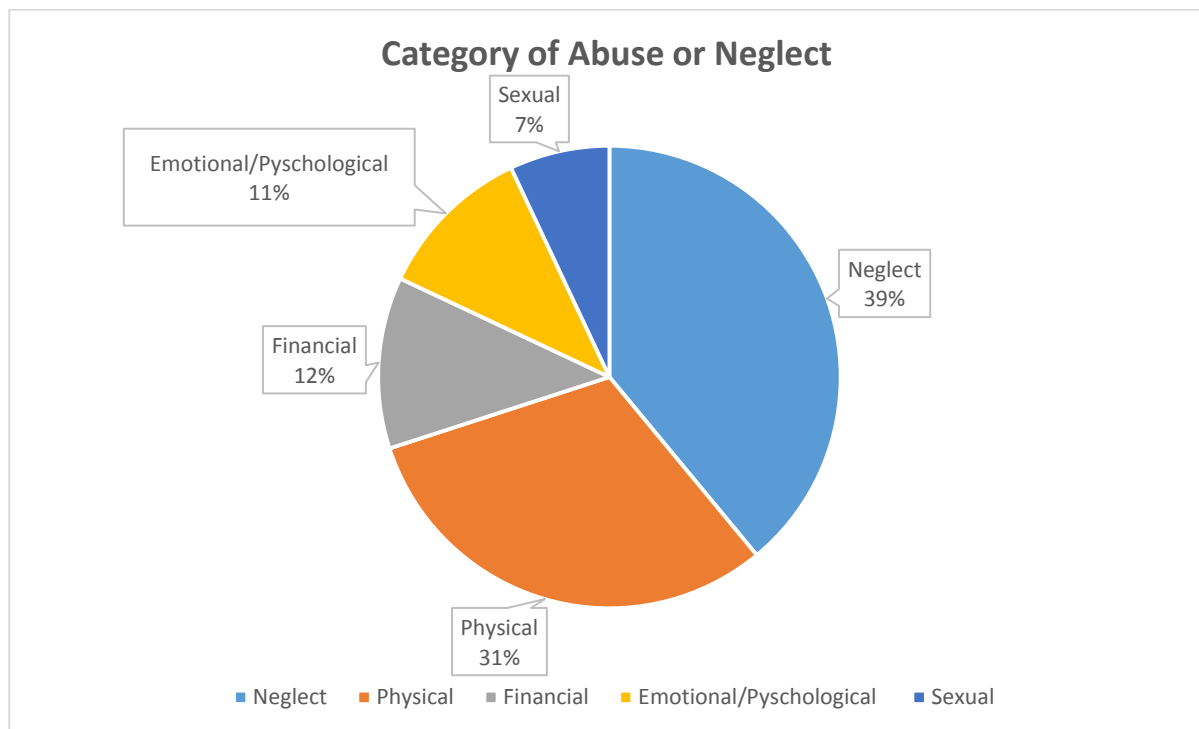
**Contact Officer:**

Team Manager: Safeguarding

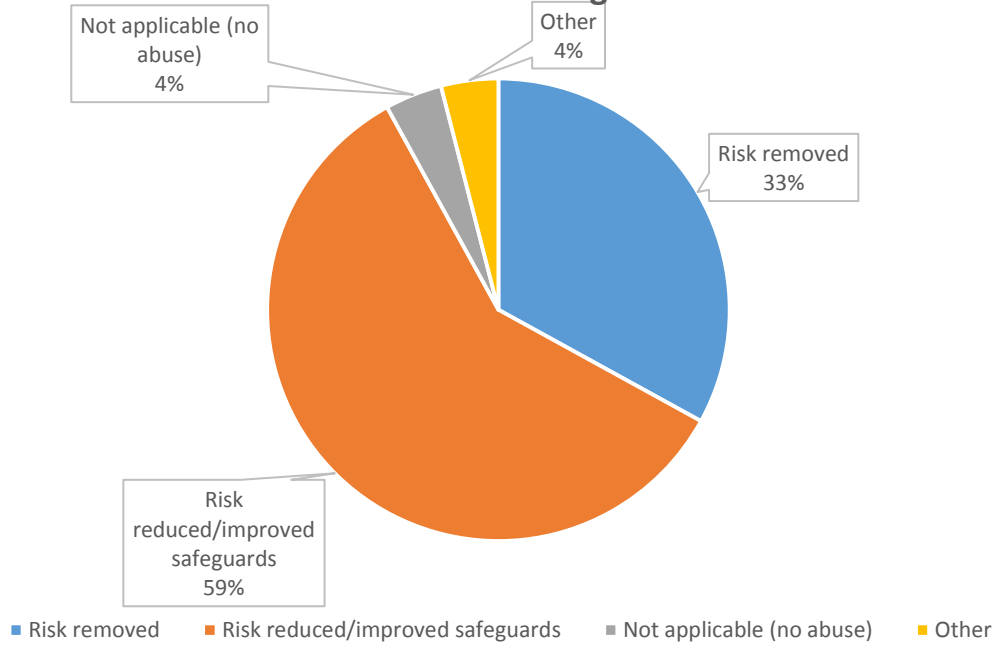
Tel: (01824) 706675



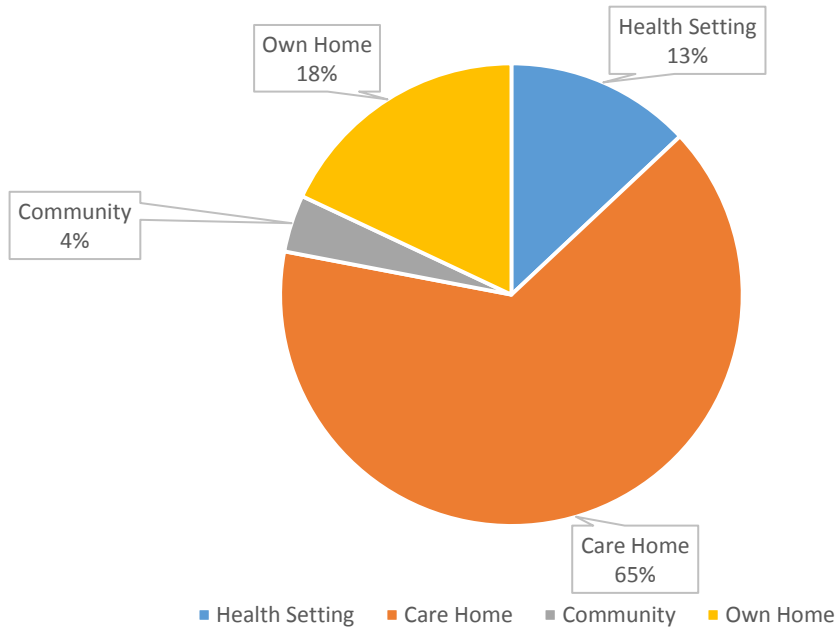
Headlines from Welsh Government Returns



### Outcomes for alleged victim



### Place of Abuse



## Appendix 2 – Case examples

### Case 1

#### Over view of concern raised

93 year old lady in community hospital, concerns raised by health around potential financial abuse by a family member. These concerns related to ongoing issues and disagreements between relatives. The individual's Nephew and God-daughter were in conflict regarding future placement and management of finances. The ward staff reported that Nephew was encouraging the Aunt to sign legal documentation in relation to a Lasting Power of Attorney (LPA), it was deemed that the patient had fluctuating capacity at the time of this action.

The patient was deemed to have capacity to decide where she wanted to live, although there had been some doubt about this during this hospital stay. An independent advocate became involved to offer support around these safeguarding concerns.

God-daughter contacted Denbighshire safeguarding team to express her concerns regarding possible coercion by her Nephew, which she believed would jeopardise discharge from hospital. Counter allegation was then raised by Nephew regarding concerns about the God-daughter 'not acting in his aunt's best interest', this did delay discharge by a further day.

Advocate supported the patient to return to her own home, with a package of care and with additional support from God-daughter. It was felt that the situation between the two relatives was getting in the way of this lady's smooth discharge from hospital.

#### Action taken

Denbighshire safeguarding undertook initial enquiries in relation to determining if the lady was an adult at risk, was experiencing or at risk of abuse and as result unable to protect herself against abuse.

Designated Lead Manager (DLM) established the individual's capacity, to support gaining her wishes and views into the action she wanted. It was established quickly with the engagement of the advocate that this lady wished to return home. She was able to express herself clearly and was not wanting to reside in a care setting at this time.

The lady was requesting that both relatives were involved in supporting with managing her finances and did not want to pass the responsibility exclusively to her Nephew.

The Multi-disciplinary Team (MDT) concluded that there is reasonable cause to suspect that this lady was an adult at risk. However the threshold was not met to proceed to a strategy meeting under adult safeguarding procedures. There was no evidence of loss of material/processions or finances, the individual was not wanting any action other than that discussed with her advocate, She did not think she was at risk and was happy to have been allocated an advocate to help manage the conflict in her family. It was agreed the on-going support from advocacy would offer this lady the opportunity to make her own decisions and also inform her relatives of her wishes and views moving forward.

## The difference/impact to the Citizen and or the service

This approach was person-centred, there was clear understanding of the personal outcomes that the adult wished to achieve 'what mattered' to this individual. Her outcomes were at the centre of the system to support the right solution could be found.

This 93 year old lady returned to her own home and was enabled to participate in the relevant decision- making with the support of an independent advocate. The family were clear about the wishes and views of their relative and of the on-going support - *Rights to safety need to be balanced with other rights, such as rights to liberty and autonomy, and right to family life.*

## **Case 2**

### Overview of concern raised

In-patient in Glan Clwyd Hospital (YGC)- Patient developed a Grade 3 Pressure Area. Allegation of neglect via Tissue Viability Nurse (TVN) as per reporting protocol.

Threshold met as the MDT felt that the concern required further enquiry to establish the circumstances on how the pressure area had developed in what is considered to be a safe environment.

The police were consulted and advised that this concern had not met their threshold and were content to proceed through the safeguarding process.

The Citizen was assessed as having capacity to consent and supported the decision to proceed.

### Action Taken

Initial strategy meeting was convened but this was deferred to a later date to facilitate the attendance of the manager of concerned ward.

Appropriate safeguarding actions were taken by ward staff including a Datix report highlighting the concern. Citizen was subsequently transferred to a local hospital where a further Datix Report was submitted. The MDT agreed that as the Citizen was no longer a patient in YGC, the risks were reduced.

Final strategy meeting convened where the MDT agreed that with information and evidence shared, there was no requirement to proceed to a non-criminal investigation and that an outcome could be reached.

The MDT determined that there was sufficient evidence to confirm that staff took all appropriate actions to minimise the risks of the Citizen developing pressure areas and therefore neglect by staff was not considered. It was established, however, that the quality of the documentation was poor and needed addressing as a matter of urgency.

The recommendations from the meeting included- the ward manager will undertake quality monitoring of all staff, introduce further training supporting the importance of high quality documentation, the revision of policies in relation to managing and reporting safeguarding concerns. TVNs will provide guidance and advice to ward staff to ensure quality documentation is provided in relation to pressure area management and reporting.

### The difference/ impact to the Citizen and or the service

The Citizen had given consent for the safeguarding process to be taken forward with the expected outcome that by raising the concern the process will minimise the risk of similar incidents occurring to other patients. The Citizen was advised of the outcome of the process and offered the opportunity of a case conference. The Citizen declined this stating they are satisfied with the outcome.

The additional training, revised policies and support from the TVNs should assist in reducing the risks of further similar incidents and will address the wider safeguards of patients on the ward.

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**Report To:** Partnerships Scrutiny Committee

**Date of Meeting:** 20 September 2018

**Lead Member / Officer:** Lead Member for Well-being and Independence/  
Head of Community Support Services

**Report Author:** Commissioning Officer – Carers Services

**Title:** Assessment of the Availability of Residential & Nursing Respite

---

## 1. What is the report about?

- 1.1 This report provides information on the provision and availability of respite to Denbighshire citizens who have care and support needs, which in turn provides respite to their family Carers. The data provided in this report is for the period 1<sup>st</sup> April 2017 to 31<sup>st</sup> March 2018.

## 2. What is the reason for making this report?

- 2.1 The report has been compiled in response to a request from Partnerships Scrutiny Committee “to assess whether there is sufficient availability of both residential and nursing respite care provision across Denbighshire to enable the cared for person to receive care and their carers to receive periods of respite in line with the aims of the Council’s Carers Strategy”.

## 3. What are the Recommendations?

That Scrutiny:

- 3.1 considers the report and provides comments as appropriate in relation to the availability of respite to support individuals with care and support needs, and their carers, within the context of current legislation and demographic changes; and
- 3.2 continues to support and promote the development of support for Carers in order for Denbighshire Community Support Service (CSS) to meet its statutory obligations in regard to Carers, and to support the Council in delivering its corporate priority of developing resilient communities

## 4. Report details

### 4.1 Scope of Report

- 4.1.1 This report focuses on the provision of respite for adults aged 18 years and over with care and support needs, that also supports Carers. It includes provision for older people and adults with complex needs including learning disabilities. In order to provide a more comprehensive picture of the provision of respite to support Carers, this report includes information on daytime respite opportunities, as well as on longer periods of respite in residential and nursing care settings.

4.1.2 It does not include information on the provision of respite to individuals who have full nursing care needs funded by the Health Board as we have no access to this data in these cases, the health service has a duty to meet all of the cared for person's needs, including respite in the absence of the carer.

#### **4.2 Definition of Respite:**

4.2.1 'Respite care is part of the overall support that families may need to keep their family member with care and support needs at home. The word "respite" means to take a break from the daily challenges of caring. It can be planned for a few hours or for as long as a fortnight. Respite can take place in the home or temporarily in another setting. Respite can take place regularly or intermittently'. [North Wales Regional Policy in Relation to Respite and Short Term Care as Part of Managed Care & Support July 2018].

4.2.2 The need for respite can be identified following an assessment of the person with care and support needs or following a carer's assessment. Respite forms part of the cared for person's Integrated Care & Support Plan, and is a chargeable service, although the need can be triggered by an assessment of the Carer. The provision of a 'sitting service', however, is a non-chargeable statutory service to the Carer, and is provided following a Carer Assessment.

#### **4.3 Background and Context:**

4.3.1 The Social Services & Well-being (Wales) Act 2014 (the Act) places a joint responsibility on individuals and Local Authorities for meeting needs and delivering outcomes. In this context, a need is only eligible to be met through a Local Authority Managed Care & Support Plan if it cannot be met in any other way. This includes the ability for individuals to use their personal resources, including financial resources, their willing family and social networks and accessible services/activities available within their community.

4.3.2 The Act therefore requires a change in culture that provides a greater focus on promoting resilience, independence, self-care and community support. It is transforming the way social services assess the need for support, and the way in which support is delivered, with a much greater emphasis on promoting people's independence to give them stronger voice and control.

#### **4.4 Denbighshire's approach:**

4.4.1 To ensure that the council meets the requirements of the Act, and embraces its ethos, Denbighshire has adopted an asset based approach to support citizens, including Carers. To support this approach, practitioners use the resource wheel (Appendix 1) to help identify a citizen's own strengths and skills, support from friends, family, their community and the third sector. Community Support Services are also moving away from the provision of traditional forms of respite and look to commission more innovative and creative respite opportunities that better meet individual outcomes. This approach also supports the Council's objective to develop resilient communities by ensuring that "people are able to live in their own homes for longer". The Act also focuses on greater use of Support Budgets to meet individual needs, providing greater choice and flexibility for the cared for person and their Carer, and this is now the default position for Community Support Services. A newly published leaflet (Appendix 2) provides more detail on the criteria and purpose of support budgets.



#### **4.5 Demography and Commissioning Challenges:**

- 4.5.1 The North Wales Population Assessment 2016 provides a comprehensive analysis of future trends and demands on services in relation to citizens in need of health and social care support, and carers in need of support. The full assessment is available online at: <https://www.northwalescollaborative.wales/north-wales-population-assessment/regional-plan/>. It is estimated that the number of older people across North Wales will increase over the coming years. There is also a growing number of people living with a learning disability, and with physical and sensory impairments. This is likely to lead to greater numbers of people providing unpaid care and providing care for longer.
- 4.5.2 This presents significant challenges. Commissioners and providers will have to provide flexible support to enable people to: be independent; identify their own solutions using personal and community assets; plan for future care needs; and achieve their personal and well-being outcomes. However, although it is possible that the asset-based approach and use of the resource wheel could reduce demand on statutory services, it is likely to be cancelled out by demographic change.
- 4.5.3 In response to the findings of the assessment, the North Wales Regional Plan 2018 sets out priorities for the Regional Partnership Board in relation to the health and social needs of the population. Priority groups include older people, those living with dementia, learning disabilities and mental health conditions. Priority actions in relation to Carers, recognise that Carers can be better supported by better meeting the needs of the cared for person. Headline actions focus on better integration of services across the region, and the need to maintain a sustainable market across North Wales.

#### **4.6 Current Provision of Respite:**

- 4.6.1 The current models of respite in Denbighshire combine traditional provision as well as more creative and innovative provision to meet individual outcomes. Appendix 3 provides information on the different models of respite currently commissioned by the authority. It also provides data on the provision of respite during 2017/18. Particularly for adults with learning disabilities and younger adults with complex support needs, traditional care home beds are not usually the preferred option for respite. They are more costly than other forms of respite and are fundamentally a regulated option.
- 4.6.2 The cared for person and Carer may receive a combination of overnight and day time respite, depending on individual need. For example, they may receive a combination of a weekly 'sitting service' and occasional periods of respite in a residential setting.
- 4.6.3 Whilst citizens and Carers can use support budgets to fund services commissioned by the local authority, they are also using them to fund their own innovative solutions to respite. Appendix 4 provides examples of how practitioners work with individuals and their Carers to look at more creative ways of using their support budgets to fund respite opportunities that meet their own outcomes.
- 4.6.4 Respite is also available from Third Sector organisations, and local and national charitable trusts. For example, NEWCIS has recently linked with Denbighshire Extra Care Housing to provide short breaks at Llys Awelon. They also fund hotel breaks for the carer and cared for via their Lottery Project. Locally, the Rhyl Men's Convalescent Institution charity provides funding for holiday breaks, and support for respite is also available from charities such as SSAFA (the Armed Forces charity), and the Carers Trust.

#### **4.7 Availability of Residential and Nursing Home beds in Denbighshire**

4.7.1 This is a very fluid market, and the authority does not purchase beds specifically for respite because usage cannot be guaranteed. Individuals and their families prefer to use a setting of their choice, and by and large, families negotiate with the home themselves. Appendix 5 provides data on the number of residential and nursing home beds in Denbighshire at the end of March 2018. Whilst there are beds available, there are gaps in specific provision for a small number of individuals who have very complex health and social care needs. Their respite needs to be jointly funded with health and provided in a specialist setting, and currently there is little provision for this in the county.

#### **4.8 In Summary,**

4.8.1 Current legislation places a requirement on meeting the individual needs of citizens, and a shift away from the provision of traditional services although these are still available and are the service of choice for many individuals. The service particularly recognises the value of the Shared Lives scheme, and although this provision is currently limited by the number of Shared Lives Carers available, there is work ongoing to develop and extend this provision. In addition, however, as shown by the examples in Appendix 4, there is a wide range of ways in which respite can be provided, and in considering more creative solutions it is important to take into account the needs of the person with care and support needs, as well as those of the Carer.

4.8.2 The delivery of the North Wales Regional Plan will also be key in placing a focus on better integration of services across the region, and the need to maintain a sustainable health and social care market across North Wales.

4.8.3 **North Wales Carers Strategy 2018.** As previously indicated, Carers are a priority group for the Regional Partnership Board and the Regional Carers Strategy has been drawn up in response to the findings of the North Wales Population Assessment. The Strategy is currently waiting to be signed off by the Regional Leadership Group. A Denbighshire Carers Action Plan will be developed in response to the regional strategy, and in context with the authority's corporate approach to supporting Carers.

#### **5. How does the decision contribute to the Corporate Priorities?**

This report does not require a decision with regard to current services and provision. It is hoped, however, that the content of the report demonstrates how current practice and commissioning approaches are supporting the Council's corporate priority in relation to Resilient Communities.

#### **6. What will it cost and how will it affect other services?**

This report does not focus on development of specific services.

#### **7. What are the main conclusions of the Well-being Impact Assessment?**

Not applicable.

#### **8. What consultations have been carried out with Scrutiny and others?**

Consultation with Scrutiny committees, officers or external bodies/groups was not required for the purpose of compiling this report.

**9. Chief Finance Officer Statement**

A Chief Finance Officer statement is not required for this report.

**10. What risks are there and is there anything we can do to reduce them?**

The continued provision of respite will depend heavily on partnership working and effective commissioning of a range of services that can meet individual need, as well as good practitioner engagement to help citizens identify their own solutions to their social care needs.

**11. Power to make the Decision**

Scrutiny's powers with respect to this matter are set out in Section 21 of the Local Government Act 2000 and Section 7 of the Council's Constitution

**APPENDICES:**

**Appendix 1:** Denbighshire Resource Wheel,

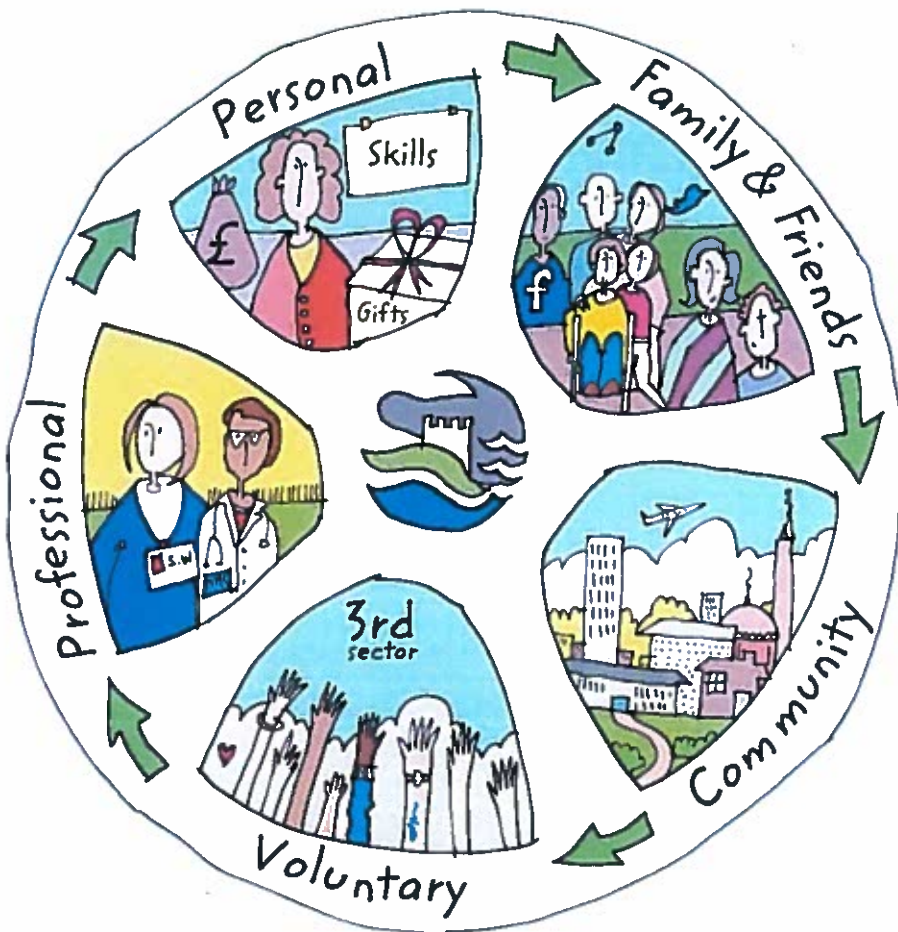
**Appendix 2:** Support Budgets leaflet,

**Appendix 3:** Models and Provision of Respite Commissioned by Denbighshire CSS

**Appendix 4:** Examples of Creative Use of Support Budgets for Respite,

**Appendix 5:** Availability of Residential and Nursing Care Beds in Denbighshire March 18

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# SUPPORT BUDGETS

“Your life in your hands”

Would you like to choose who delivers your care and support at a time that is convenient with you?

Do you want to be in charge of your own life and in control of your own care package?



If you've answered 'yes' to these questions, **Support Budgets** could be the answer for you.

If you would prefer a different format or language or you would like any further information, please contact our Single Point of Access Team on 0300 456 1000

# SUPPORT BUDGETS FROM COMMUNITY SUPPORT SERVICES

## WHAT'S IT ALL ABOUT?

In this booklet you find out what Support Budgets in Denbighshire are, how they work and the options you will have for choosing how your care and support needs are met.



If you would prefer a different format or language or you would like any further information please contact our Single Point of Access Team on 0300 456 1000





# SUPPORT BUDGETS

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## What is a Support Budget?

If you are eligible for social care Denbighshire County Council can now give you money to allow you choice and control over how you meet your needs. This is called a Support Budget.

It can be used to pay for things like:

- Personal care
- Support to live in your own house
- Support for going out
- Equipment

## Who can get a Support Budget?

Everyone who is eligible for a managed care and support plan from the Council will have a Support Budget.

In determining if you are eligible for a Support Budget, we will need to take into account any welfare benefits you receive.

## There are three types of Support Budget in Denbighshire

The three types of Support Budget available give you the amount of choice and control you want in the planning of your care and support package and meet your needs in new and different ways.

1. Local Authority Managed Budget
2. Third Party Managed Budget
3. Self-Managed Budget

You can also have a mixed package of the above.

- 1. Local Authority Managed Budget** – You will know how much your Support Budget will be, however the money will be held by the Council. You and an officer from the Council will identify what you want to achieve and create a care and support plan and appoint a care provider. If you want a care provider different to the one appointed then you will have to choose a different type of Support Budget.
  
- 2. Third Party Managed Budget** – This is where the money is paid to a third party organisation and you will both agree how the money will be spent to meet your care and support needs. The care and support plan will need to be checked by the Council to ensure it is legal, likely to meet outcomes and falls within the budget.  
The main contract is between the Council and the third party organisation and will be based on your care and support plan.
  
- 3. Self-Managed Budget** – This is where the money is paid to you or your representative to meet your agreed care and support needs. This type of Support Budget provides you with the most choice and control.  
You could, for example, employ a Personal Assistant. In this case we can help you by directing you to an organisation who could support you to ensure you fulfill your responsibilities as an employer.  
The Social Services and Well-being (Wales) Act 2014 has increased your options on how money is spent on care and support e.g. you can now spend the money on a care home or employing a member of your own family.

## Pooled funding

Pooled funding is useful when two or more people put some or all of their support budget funding together to purchase care and / or support more cheaply, e.g. two people in the same household having the same care agency/Personal Assistants several people who enjoy the same activities can purchase support more cheaply doing things together.

## Will I have to contribute towards the cost of the care and support?

A financial assessment will be carried out to see if you need to make a contribution to the cost of your care and support.

The financial assessment means we have to go into detail about any income you receive, including welfare benefits and allowances, and what you have as savings.

If you prefer not to have a financial assessment, you will have to contribute the maximum amount towards your care and support plan, which is currently (2018-2019) up to £80 per week (or pay the actual charge for your care and support if it is less).

## **Can I get a Support Budget for assistive equipment or a housing adaptation?**

If you have been assessed as needing some specialised equipment or small adaptations to your home (usually under £1,000) the Council may provide these free of charge or, in some circumstances, may give you a Support Budget to pay for them e.g. if you have a valid reason to use a different supplier. Occupational Therapists in the Council can help you.

If you have a Support Budget for this purpose, the equipment/adaptation will then belong to you and you will be responsible for maintaining it.

## **Where can I get more detail about Support Budgets in Denbighshire?**

- Denbighshire's Single Point of Access on 0300 456 1000.
- Make an appointment to see someone in your local Talking Point. Single Point of Access can give you the details.
- Talk to your Social Worker, Social Care Practitioner or Occupational Therapist by ringing their Team directly.

## What other sources of information are available?

- **Community Support Services**  
**Single Point of Access 0300 456 1000**  
**Out of hours emergencies 0345 053 3116**
- **Carers UK** – how do I get a Direct Payment  
<https://www.carersuk.org>
- **Citizen’s Advice** – using Direct Payments for care  
<https://www.citizensadvice.org.uk/wales>
- **Dewis Cymru** – the place for information about well-being in Wales  
<https://www.dewis.wales/>
- **Disability Wales** - your first port of call for information, comment, opinion and opportunities for getting involved in campaigning for disability equality.  
<http://www.disabilitywales.org/>

This is a draft document which will be reviewed in January 2019.

Please contact our Customer Connections Team if you would like to comment on this to help with the development of new Guidance Booklets via

0800 032 1099 or [ssdcomments@denbighshire.gov.uk](mailto:ssdcomments@denbighshire.gov.uk)

### Denbighshire Models of Respite 2018

The table below sets out the different models of respite currently commissioned by Denbighshire Community Support Services, and where possible, the level of provision during 2017-18. It is important to note that the number of family Carers supported and benefitting from the respite provision is likely to be well in excess of those given as the data available does not record multiple family Carers.

The frequency of provision is dependent upon the need of both the person with care and support needs, and the carer. Provision of overnight respite can range from 1 night to 4 weeks per annum, although additional provision can be considered in exceptional circumstances.

Day Services and 'sitting' services are more typically provided on a weekly basis. 'Sitting' services can be used more flexibly, allowing the Carer to change the day and time that they use the use the service, and allowing them to bank hours over a two month period to use as and when they require them.

| Type                      | Service                                                           | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                                                                                                                                        | 2017-18                                   |                         |
|---------------------------|-------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------|
|                           |                                                                   |                                                                        |                                                                                                                                                                                                   | No. of individuals who received a service | No. of Carers supported |
| Residential/<br>Overnight | Residential & Nursing Care Homes – Independent Sector             | Older people<br><br>Adults with complex needs inc. dementia            | Self-managed or LA managed Support Budget                                                                                                                                                         | 150                                       | 111                     |
| Residential/<br>Overnight | Local Authority Residential Homes (Dolwen, Awelon, Cysgod y Gaer) | Older People inc. dementia                                             | In-house services but could still form part of a self-managed or LA managed support budget.                                                                                                       |                                           |                         |
| Residential/<br>Overnight | Specialist Home                                                   | Learning Disabilities                                                  | Local authority block contract. Although the service is moving away from block contracts, this arrangement works well due to the static population of this client group, resulting in good usage. | 23                                        | 23                      |



| Type                      | Service                                                                                             | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                                                                                                                                   | 2017-18                                   |                            |
|---------------------------|-----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|----------------------------|
|                           |                                                                                                     |                                                                        |                                                                                                                                                                                              | No. of individuals who received a service | No. of Carers supported    |
| Residential/<br>Overnight | 'Shared Lives' Scheme<br><br>(provision of respite in the home of an approved 'Shared Lives Carer') | Currently adults with learning disabilities                            | In-house Scheme<br><br>Self-managed or LA managed Support Budget.<br><br>Currently developing strategy & business plan to expand provision for other client groups inc. adults with dementia | 6                                         | 6                          |
| Residential/<br>Overnight | Respite flat – Nant Y Mor Extra Care Housing                                                        | Adults                                                                 | Self-managed or LA managed Support Budget                                                                                                                                                    | Average occupancy of 65% per month        | No separate data available |

| Type    | Service                                                                                                                 | Client group (all must be eligible for a managed care & support plan).                                 | Commissioning arrangements                                          | 2017-18                                   |                                                                                                    |
|---------|-------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------|
|         |                                                                                                                         |                                                                                                        |                                                                     | No. of individuals who received a service | No. of Carers supported                                                                            |
| Daytime | Day Services in Independent Care Home settings                                                                          | Older People & adults with complex needs inc. dementia.<br><br>Older adults with learning disabilities | Self-managed, LA or third party managed Support Budget.             | 155                                       | The data available does not provide details of how many recipients are supported by family carers. |
| Daytime | Day Services in LA owned homes – Dolwen, Awelon, Cysgod y Gaer                                                          | Older People                                                                                           | In-house services<br><br>Self-managed or LA managed support budget. |                                           |                                                                                                    |
| Daytime | Hafan Deg, Rhyl<br><br>Community resource managed by Independent Sector commencing 1/9/18. Provision of traditional day | Older People - currently                                                                               | Self-managed, LA or third party managed support budgets.            | No data for 2017-18                       | -                                                                                                  |

| Type    | Service                                                                                 | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                   | 2017-18                                   |                                          |
|---------|-----------------------------------------------------------------------------------------|------------------------------------------------------------------------|------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
|         |                                                                                         |                                                                        |                                                                              | No. of individuals who received a service | No. of Carers supported                  |
|         | services but with opportunities to expand the types of day services available.          |                                                                        |                                                                              |                                           |                                          |
| Daytime | Trio 'Shared Days' scheme<br><br>1:1, 2:1 or 3:1 support for individuals with dementia. | Adults with dementia                                                   | Self-managed, LA or third party managed support budgets.                     | 18                                        | 12                                       |
| Daytime | Work Opportunities – Local Authority and local social enterprises                       | Adults with learning disabilities                                      | LA in-house provision or commissioned service with local social enterprises. | 92 in-house schemes<br><br>68 Co-options  | 34 in-house schemes<br><br>25 Co-options |

| Type    | Service                                           | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                                                                                                                                               | 2017-18                                                                                                                                                                                |                                       |
|---------|---------------------------------------------------|------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|
|         |                                                   |                                                                        |                                                                                                                                                                                                          | No. of individuals who received a service                                                                                                                                              | No. of Carers supported               |
| Daytime | Specialist day services (mental health)           | Adults with mental health conditions                                   | In-house provision & third sector provision                                                                                                                                                              | 47                                                                                                                                                                                     | No data available on Carers supported |
| Daytime | Cynnig Weekend activities & social opportunities. | Adults with learning disabilities                                      | Self-managed or LA managed Support Budgets. Service run by a charity - not directly funded or commissioned by the Council. Some individuals are accompanied by a support worker (funded by the council). | No data available. Some individuals who access activities have carers, therefore service provides carers with a break.<br><br>Individuals pay a small amount to access the activities. |                                       |

| Type    | Service                                                                                                                                          | Client group (all must be eligible for a managed care & support plan).            | Commissioning arrangements                                                                                            | 2017-18                                   |                         |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------|
|         |                                                                                                                                                  |                                                                                   |                                                                                                                       | No. of individuals who received a service | No. of Carers supported |
| Daytime | LD Progression service<br><br>Upskilling individuals through time-limited support and peer support, thereby reducing reliance on ageing parents. | Adults with learning disabilities                                                 | Joint commissioning arrangement with Conwy CBC                                                                        | 19                                        | 19                      |
| Daytime | Sitting Services<br><br>Generally, a weekly provision. Option for flexible provision to meet individual needs of Carer                           | Carers of Older People, adults with complex needs inc. those living with dementia | Self-managed, LA or third party managed support budget.<br><br>Independent & third sector domiciliary care providers. | 117                                       | 117                     |

| Type    | Service                                                                                                                                                                                                                    | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                                                                                                                                                                                  | 2017-18                                   |                         |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------------------------|
|         |                                                                                                                                                                                                                            |                                                                        |                                                                                                                                                                                                                                             | No. of individuals who received a service | No. of Carers supported |
| Daytime | <p>'Bridging the Gap' Voucher Scheme (sitting service) Flexible provision to meet individual needs.</p> <p>Good option for Carers who want occasional respite, or those who do not want statutory service involvement.</p> | Carers of Older People, adults with complex needs inc. dementia        | <p>Form of support budget managed by Third Sector organisation on behalf of Local Authority.</p> <p>This was a new service in 2017/18, and piloted during the latter half of the year. The service has been re-commissioned in 2018-19.</p> | 21                                        | 21                      |
| Daytime | <p>Y Waen Day Centre, Rhualt</p> <p>Activities &amp; social opportunities. Supported by volunteers.</p>                                                                                                                    | Older People inc. those living with dementia                           | Self-funding community based social enterprise. DCC contribution via Vol Sector Grant scheme.                                                                                                                                               | 36                                        | 24                      |

| Type                      | Service                                                                                                   | Client group (all must be eligible for a managed care & support plan). | Commissioning arrangements                                                                            | 2017-18                                                                                                    |                               |
|---------------------------|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|-------------------------------|
|                           |                                                                                                           |                                                                        |                                                                                                       | No. of individuals who received a service                                                                  | No. of Carers supported       |
| Daytime                   | Neurotherapy Centre, Saltney.<br><br>Range of specialist services and activities for cared for and carer. | Adults with neurological conditions                                    | Third Sector provision. DCC contribution via Vol Sector Grant scheme.                                 | 10                                                                                                         | 10 )(plus 10 extended family) |
| <b>In Addition:</b>       |                                                                                                           |                                                                        |                                                                                                       |                                                                                                            |                               |
| Residential/<br>Overnight | Llys Awelon<br>Extra Care<br>Housing                                                                      | Adults / Carers                                                        | Third Sector arrangement with Housing Association. Externally funded. Up to 3 nights. Free of charge. | New service in Jan 18. Data not available to DCC but NEWCIS indicate good uptake with occupancy most weeks |                               |

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**Examples of how Denbighshire practitioners have worked with individuals and their carers to provide creative and innovative solutions to the provision of respite**

1. Adult with learning disabilities and Down Syndrome. Support budget used to pay a support worker to provide 1:1 support, which allowing for family to take weekend breaks and holidays. When the family needed a more substantial respite break, the support budget was used to purchase plane tickets for the citizen's sister to fly from Europe to stay and provide care.
2. Adult with severe physical disability. Traditional respite in care home did not meet need as citizen became too distressed when there. Family wanted to look at alternatives. Citizen now uses a support budget to stay with friends and family, and also for friends and family to come to stay at citizens home. Feedback is that citizen is more accepting of respite and no longer becomes distressed when going elsewhere.
3. Adult with learning disabilities and Down syndrome. Support Budget used for citizen to go away for a week with a support worker to allow for parents to have their respite. They have also used some of the support budget for son to go and stay with family/friends for occasional nights and weekends. Family were firmly against using traditional forms of respite in a care home setting.
4. Adult with severe physical and sensory impairment. Long term care and support plan agreed with person and his partner to support both their well-being needs. At review a high risk of carer breakdown was evident and the need for respite was identified. The couple identified a residential activity centre offering a range of accessible activities alongside the twenty four hour support with activities of daily living required to meet the person's care and support needs. The Carer was able to have a holiday knowing that the cared for person was safe, well and also happy. Financial assistance was provided via a combination of local authority support budget and a charitable funding stream.
5. Older person with dementia & frailty. Pooling of Carer and cared for's support budgets, and own finances to employ a Personal Assistant at home as an alternative to respite in a care home whilst Carer went on holiday.

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## Denbighshire Care Homes Data March 2018

| Name of Care Home                                 | Village / Town | Total # of Beds | Total vacant beds | Breakdown of vacant beds |      |         |          |            |
|---------------------------------------------------|----------------|-----------------|-------------------|--------------------------|------|---------|----------|------------|
|                                                   |                |                 |                   | Res                      | Nurs | Res EMI | Nurs EMI | specialist |
| Abbey Dingle                                      | Llangollen     | 16              | 3                 | 3                        |      |         |          |            |
| Awelon                                            | Ruthin         | 26              | 0                 |                          |      |         |          |            |
| Balmoral House                                    | Rhyl           | 19              | 1                 | 1                        |      |         |          |            |
| Beach Court                                       | Prestatyn      | 31              | 7                 |                          |      |         |          |            |
| Belmont House                                     | Rhyl           | 12              | 2                 |                          |      | 2       |          |            |
| Blenheim                                          | Rhyl           | 6               | 0                 |                          |      |         |          |            |
| Bradshaw Manor                                    | Rhyl           | 66              | 4                 |                          | 3    | 1       |          |            |
| Bron Haul                                         | Rhyl           | 37              | 6                 | 6                        |      |         |          |            |
| Bryn Derwen                                       | St Asaph       | 19              | 0                 |                          |      |         |          |            |
| Bryn Estyn                                        | Rhyl           | 24              | 0                 |                          |      |         |          |            |
| Cae Glas                                          | Denbigh        | 33              | 4                 |                          |      |         |          |            |
| Canterbury House                                  | Rhyl           | 52              | 0                 |                          |      |         |          |            |
| Carr Holm                                         | Prestatyn      | 22              | 2                 | 2                        |      |         |          |            |
| Cartref Dyffryn Ceiriog                           | Llangollen     | 34              | 3                 |                          |      |         |          |            |
| Chesterton                                        | Rhyl           | 18              | 3                 | 3                        |      |         |          |            |
| Cysgod y Gaer                                     | Corwen         | 23              | 7                 |                          |      |         |          |            |
| Dolanog                                           | Rhyl           | 31              | 1                 | 1                        |      |         |          |            |
| Dolwen                                            | Denbigh        | 30              | 3                 | 3                        |      |         |          |            |
| Dyserth Care                                      | Dyserth        | 25              | 2                 | 2                        |      |         |          |            |
| Galltfaenan Hall                                  | Denbigh        | 37              | 17                | 17                       |      |         |          |            |
| Glendevon                                         | Rhyl           | 28              | 3                 |                          |      | 3       |          |            |
| Gwynant                                           | Dyserth        | 14              | 7                 | 7                        |      |         |          |            |
| Hafod Y Green                                     | Henllan        | 34              | 0                 |                          |      |         |          |            |
| Highfield A (Ash, Cherry, Ivy, Hillside, Beeches) | Llandyrnog     | 20              | 1                 |                          |      |         |          |            |
| Highfield B (Holly, Highfield House, Orchard)     | Llandyrnog     | 20              | 3                 |                          |      |         |          |            |
| Highfield C (Pine, Rose, The Lodge, Larch)        | Llandyrnog     | 16              | 3                 |                          |      |         |          |            |
| Highfield D (Elm, Oak, Willow)                    | Llandyrnog     |                 | 8                 |                          |      |         |          |            |
| Holland House                                     | Denbigh        | 11              | 1                 |                          |      |         |          |            |
| Llangollen Fechan                                 | Llangollen     | 30              | 1                 | 1                        |      |         |          |            |
| Llanrhaeadr Hall                                  | Llanrhaeadr    | 37              | 0                 |                          |      |         |          |            |
| Llys Marchan                                      | Ruthin         | 10              | 0                 |                          |      |         |          |            |
| Llys Meddyg                                       | Denbigh        | 18              | 3                 |                          |      |         | 3        |            |

|                  |            |    |   |   |   |   |   |  |
|------------------|------------|----|---|---|---|---|---|--|
| Llys Nant        | Denbigh    | 6  | 0 |   |   |   |   |  |
| Maes Teg         | Denbigh    | 5  | 0 |   |   |   |   |  |
| Norcot           | Rhyl       | 9  | 1 |   |   |   |   |  |
| Park Lodge       | St Asaph   | 17 | 1 | 1 |   |   |   |  |
| Pengwern College |            |    |   |   |   |   |   |  |
| Plas Eleri       | Denbigh    | 34 | 2 |   |   |   | 2 |  |
| Plas Gwyn        | Llanychan  | 30 | 2 |   |   |   |   |  |
| Plas Lorna       | Rhuddlan   | 12 | 2 |   |   |   |   |  |
| Plas Y Mor       | Rhyl       | 37 | 3 |   |   |   |   |  |
| Preswylfa        | Rhyl       | 60 | 9 | 3 | 6 |   |   |  |
| Priory House     | Prestatyn  | 29 | 1 | 1 |   |   |   |  |
| Richmond House   | Rhyl       | 35 | 1 |   |   | 1 |   |  |
| Sandford         | Prestatyn  | 41 | 4 |   |   | 4 |   |  |
| St Chammonds     | Prestatyn  | 20 | 2 |   |   |   |   |  |
| St Davids        | Rhyl       | 51 | 4 | 4 |   |   |   |  |
| The Grange       | St Asaph   | 12 | 1 |   |   |   |   |  |
| The Headlands    | Llangollen | 28 | 5 |   |   |   | 5 |  |
| The Nash         | Rhyl       | 30 | 0 |   |   |   |   |  |
| The Old Deanery  | St Asaph   | 23 | 1 | 1 |   |   |   |  |
| The Old Rectory  | Trefnant   | 12 | 1 |   |   |   |   |  |
| The Old Vicarage | Llangollen | 16 | 2 | 2 |   |   |   |  |
| Trosnant         | Ruthin     | 12 | 2 | 2 |   |   |   |  |
| Vale View        | Denbigh    | 10 | 5 |   |   |   |   |  |
| Valley Lodge     | Llanferres | 34 | 2 |   |   | 1 | 1 |  |
| Walshaw House    | Rhyl       | 20 | 4 |   |   | 4 |   |  |
| Walshaw Lodge    | Prestatyn  | 14 | 1 |   |   | 1 |   |  |
| Y Gelli          | Denbigh    | 10 | 0 |   |   |   |   |  |

|                         |                                        |
|-------------------------|----------------------------------------|
| <b>Report to:</b>       | <b>Partnerships Scrutiny Committee</b> |
| <b>Date of Meeting:</b> | <b>20 September 2018</b>               |
| <b>Lead Officer:</b>    | <b>Scrutiny Co-ordinator</b>           |
| <b>Report Author:</b>   | <b>Scrutiny Co-ordinator</b>           |
| <b>Title:</b>           | <b>Scrutiny Work Programme</b>         |

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## **1. What is the report about?**

The report presents Partnerships Scrutiny Committee with its draft forward work programme for members' consideration.

## **2. What is the reason for making this report?**

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

## **3. What are the Recommendations?**

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

## **4. Report details**

- 4.1 Section 7 of Denbighshire County Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, as well as the rules of procedure and debate.
- 4.2 The Constitution stipulates that the Council's scrutiny committees must set, and regularly review, a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The aim of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 In recent years the Welsh Government (WG) and the Wales Audit Office (WAO) have highlighted the need to strengthen scrutiny's role across local government and public services in Wales, including utilising scrutiny as a means of engaging with residents and service-users. From now on scrutiny will be expected to engage better and more frequently with the public with a view to securing better decisions which ultimately lead to better outcomes for citizens. The WAO will measure scrutiny's effectiveness in fulfilling these expectations.

- 4.5 Having regard to the national vision for scrutiny whilst at the same time focussing on local priorities, the Scrutiny Chairs and Vice-Chairs Group (SCVCG) recommended that the Council's scrutiny committees should, when deciding on their work programmes, focus on the following key areas:
- budget savings;
  - achievement of the Corporate Plan objectives (with particular emphasis on the their deliverability during a period of financial austerity);
  - any other items agreed by the Scrutiny Committee (or the SCVCG) as high priority (based on the PAPER test criteria – see reverse side of the 'Member Proposal Form' at Appendix 2) and;
  - Urgent, unforeseen or high priority issues

4.6 Scrutiny Proposal Forms

As mentioned in paragraph 4.2 above the Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested subjects. No officer proposal form has been received for consideration at the current meeting.

- 4.7 With a view to making better use of scrutiny's time by focussing committees' resources on detailed examination of subjects, adding value through the decision-making process and securing better outcomes for residents, the SCVCG decided that members, as well as officers, should complete 'scrutiny proposal forms' outlining the reasons why they think a particular subject would benefit from scrutiny's input. A copy of the 'member's proposal form' can be seen at Appendix 2. The reverse side of this form contains a flowchart listing questions which members should consider when proposing an item for scrutiny, and which committees should ask when determining a topic's suitability for inclusion on a scrutiny forward work programme. If, having followed this process, a topic is not deemed suitable for formal examination by a scrutiny committee, alternative channels for sharing the information or examining the matter can be considered e.g. the provision of an 'information report', or if the matter is of a very local nature examination by the relevant Member Area Group (MAG). No items should be included on a forward work programme without a 'scrutiny proposal form' being completed and accepted for inclusion by the Committee or the SCVCG. Assistance with their completion is available from the Scrutiny Co-ordinator.

Community Safety Partnership

- 4.8 A report on the Community Safety Partnership's (CSP) performance in 2017/18 and its progress to date in delivering its priorities for 2018/19 was scheduled for presentation to the Committee at the current meeting. However, in response to a request from officers for sufficient time to compile a comprehensive assessment of the CSP's performance the Vice-Chair permitted a request to defer its presentation until December's meeting (see Appendix 1).

#### Cabinet Forward Work Programme

- 4.9 When determining their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 3.

#### Progress on Committee Resolutions

- 4.10 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 4 to this report.

### **5. Scrutiny Chairs and Vice-Chairs Group**

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The Group met on 28 June 2018, at that meeting it asked this Committee to examine the Area of Outstanding Natural Beauty's (AONB) Management Plan at its December meeting (see Appendix 1). The Group met again on 6 September and at that meeting it requested the Committee to consider a report on the Governance Agreement for the North Wales Growth Bid. The presentation of this report has provisionally been scheduled into the Committee's forward work programme for its meeting on 14 February 2019 (see Appendix 1). However, the date for its presentation may change dependent upon the progress made in developing the Agreement.

### **6. How does the decision contribute to the Corporate Priorities?**

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council to deliver its corporate priorities, improve outcomes for residents whilst also managing austere budget cuts.

### **7. What will it cost and how will it affect other services?**

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

### **8. What are the main conclusions of the Well-being Impact Assessment? The completed Well-being Impact Assessment report can be downloaded from the [website](#) and should be attached as an appendix to the report**

A Well-being Impact Assessment has not been undertaken in relation to the purpose or contents of this report. However, Scrutiny's through its work in examining service delivery, policies, procedures and proposals will consider their impact or potential impact on the sustainable development principle and the well-being goals stipulated in the Well-being of Future Generations (Wales) Act 2015.

### **9. What consultations have been carried out with Scrutiny and others?**

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

**10. What risks are there and is there anything we can do to reduce them?**

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

**11. Power to make the decision**

Section 7.11 of the Council's Constitution stipulates that scrutiny committees and/or the Scrutiny Chairs and Vice-Chairs Group will be responsible for setting their own work programmes, taking into account the wishes of Members of the Committee who are not members of the largest political group on the Council.

**Contact Officer:**

Scrutiny Coordinator

Tel No: (01824) 712554

e-mail: [rhian.evans@denbighshire.gov.uk](mailto:rhian.evans@denbighshire.gov.uk)



Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting                                                    | Lead Member(s)            | Item (description / title)                   | Purpose of report                                                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                    | Author                                             | Date Entered             |
|------------------------------------------------------------|---------------------------|----------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|--------------------------|
| <b>Special Meeting</b><br><b>1 October</b><br><b>(2pm)</b> | <b>Cllr. Bobby Feeley</b> | 1. Tawelfan                                  | To consider the findings of the HASCAS report (and any subsequent reports) with respect to the failings in care and treatment of patients on the ward                                                                                     | The identification of lessons learnt from what happened at Tawelfan for the purpose of safeguarding the Council and residents against such failings in care in future                                                | HASCAS/BCUHB/Nicola Stubbins                       | By SCVCG<br>October 2015 |
| 8 November                                                 | <b>Cllr. Bobby Feeley</b> | 1 Homelessness Prevention Action Plan Update | To detail the progress made with the delivery of the action plan and in mitigating future actions in the plan against the risks posed by any potential withdrawal of protected Supporting People funding for homelessness prevention work | Identification of actions and solutions to ensure that the Council and its partners can deliver the action plan and the Authority's corporate priorities relating to Housing, Resilient Communities and Young People | Phil Gilroy/Liana Duffy/Catherine Owen/Abbe Harvey | May 2018                 |
|                                                            | <b>Cllr. Bobby Feeley</b> | 2 Denbigh Infirmary                          | To discuss with the Committee the Health                                                                                                                                                                                                  | Assurances in relation to the                                                                                                                                                                                        | BCUHB                                              | June 2018                |

| Meeting     | Lead Member(s)            | Item (description / title) |                                      | Purpose of report                                                                                                                                                                                                                                   | Expected Outcomes                                                                                                                                                                                                        | Author                              | Date Entered       |
|-------------|---------------------------|----------------------------|--------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|--------------------|
|             |                           |                            |                                      | Board's future plans for the provision of services at Denbigh Infirmary following the closure of Fammau Ward                                                                                                                                        | hospital's future and the provision on health and social care services in the Denbigh area                                                                                                                               |                                     |                    |
|             | <b>Cllr. Bobby Feeley</b> | 3                          | North Denbighshire Hospital facility | To discuss with the Committee the progress made with respect of realising this project and the anticipated timescale for the projects delivery                                                                                                      | Assurances regarding the delivery of the facility, the proposed timescale for its delivery and the opportunities available to support integrated health and social care services for the residents of North Denbighshire | BCUHB                               | August 2018        |
|             |                           |                            |                                      |                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                          |                                     |                    |
| 20 December | <b>Cllr. Tony Thomas</b>  | 1.                         | AONB Management Plan                 | To consider the AONB's long term Management Plan and how it supports and complements the Council's Corporate Plan. The report also to include how WG proposals relating to national parks and AONBs etc. would affect the local AONB, including the | Assurances that both Plan's complement each other and support each other's' aims, objectives and aspirations                                                                                                             | Tony Ward/Howard Sutcliffe/Huw Rees | By SCVCG June 2018 |

| Meeting          | Lead Member(s)          | Item (description / title)                                                        | Purpose of report                                                                                                                                                                                                                                                                                                     | Expected Outcomes                                                                                                                                                                                                                  | Author                               | Date Entered                                   |
|------------------|-------------------------|-----------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|------------------------------------------------|
|                  |                         |                                                                                   | proposed process and timescale for any changes                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                    |                                      |                                                |
|                  | <b>Cllr. Mark Young</b> | 2. Community Safety Partnership<br><b>[Crime and Disorder Scrutiny Committee]</b> | To detail the Partnership's achievement in delivering its 2017/18 action plan and its progress to date in delivering its action plan for 2018/19. The report to include financial sources and the progress made in spending the allocated funding.                                                                    | Effective monitoring of the CSP's delivery of its action plan for 2017/18 and its progress to date in delivering its plan for 2018/19 will ensure that the CSP delivers the services which the Council and local residents require | Alan Smith/Nicola Kneale/Sian Taylor | September 2017<br>(rescheduled September 2048) |
| 14 February 2019 | <b>Cllr Mark Young</b>  | 1. CCTV Partnership                                                               | To report on the progress made in establishing new arrangements between the Denbighshire CCTV Partnership and Cheshire West and Chester Council and their effectiveness in delivering a CCTV service for the north Denbighshire area and any potential options for extending the service to other areas of the county | Securing effective arrangements which deliver a viable CCTV service that supports the delivery of the Council's Resilient Communities priority                                                                                     | Emlyn Jones                          | June 2017<br>(rescheduled May 2018)            |

| Meeting     | Lead Member(s)            | Item (description / title)                                                        | Purpose of report                                                                                                                                                                                                                                                                                            | Expected Outcomes                                                                                                                                                                                                                                                            | Author        | Date Entered            |
|-------------|---------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------------------|
|             | <b>Leader</b>             | 2. North Wales Growth Bid Phase 2 – Governance Agreement (provisional scheduling) | To examine the governance agreement between the six North Wales local authorities and other parties in respect of the operation of the North Wales Economic Ambition Board during the implementation of the North Wales Growth Deal prior to its submission to Cabinet and County Council                    | An understanding of all parties' roles and responsibilities, their obligations to each other, financial and other liabilities, and the arrangements for monitoring the Board's performance to aid the development of future scrutiny arrangements for the Board and its work | Gary Williams | By SCVCG September 2018 |
| 4 April     |                           |                                                                                   |                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                              |               |                         |
| 23 May 2019 | <b>Cllr. Bobby Feeley</b> | 1. Support Budgets for People with Eligible Care and Support Needs                | To report on the progress made in developing, promoting and rolling-out support budgets for people eligible to receive them (the report to include case studies, anticipated and unanticipated problems with their development, solutions implemented, associated costs and lessons learnt from the process) | Delivery of the Council's corporate priority relating to building resilient communities and fulfilment of the objectives of the SSWB (Wales) Act 2014                                                                                                                        | Phil Gilroy   | May 2018                |

| Meeting      | Lead Member(s)            | Item (description / title)                                                                                        | Purpose of report                                                                                                                                                                                                                                                         | Expected Outcomes                                                                                                                                                                                                                                                                                                         | Author                                             | Date Entered   |
|--------------|---------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------|----------------|
| 11 July      | <b>Cllr. Bobby Feeley</b> | 1. Health and Social Care – Pooled Budgets<br><br>(unless developments merit its presentation at an earlier date) | To report on the progress made in relation to developing and establishing pool budgets across North Wales to conform to the requirements of Part 9 of the Social Services and Well-being (Wales) Act 2014, including in the exercise of care home accommodation functions | Assurances that the authority is complying with legislation and delivering seamless, service-user focussed services in partnerships with other local authorities and the health whilst realising value for money for Denbighshire and taking appropriate measures to protect itself from financial and reputational risks | Nicola Stubbins/Richard Weigh/Bethan Jones-Edwards | June 2018      |
| 12 September | <b>Cllr. Mark Young</b>   | 1. Community Safety Partnership <b>[Crime and Disorder Scrutiny Committee]</b>                                    | To detail the Partnership's achievement in delivering its 2018/19 action plan and its progress to date in delivering its action plan for 2019/20. The report to include financial sources                                                                                 | Effective monitoring of the CSP's delivery of its action plan for 2018/19 and its progress to date in delivering its plan for 2019/20 will                                                                                                                                                                                | Alan Smith/Nicola Kneale/Sian Taylor               | September 2018 |

| Meeting     | Lead Member(s) | Item (description / title) | Purpose of report                                        | Expected Outcomes                                                                       | Author | Date Entered |
|-------------|----------------|----------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------|--------|--------------|
|             |                |                            | and the progress made in spending the allocated funding. | ensure that the CSP delivers the services which the Council and local residents require |        |              |
| 7 November  |                |                            |                                                          |                                                                                         |        |              |
| 19 December |                |                            |                                                          |                                                                                         |        |              |

**Future Issues**

| Item (description / title)                                                                                                                | Purpose of report                                                                                                                                                                                                             | Expected Outcomes                                                                                                                    | Author          | Date Entered  |
|-------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------|
| Update following conclusion of inquiry undertaken by the National Crime Agency in to historic abuse in North Wales Children's' Care Homes | To update the Committee of the outcome of the National Crime Agency (NCA) investigation in to the abuse of children in the care of the former Clwyd County Council, and to determine whether any procedures require revision. | Determination of whether any of the Council's safeguarding policies and procedures need to be revised in light of the NCA's findings | Nicola Stubbins | November 2012 |

**For future years**

|  |  |  |  |  |
|--|--|--|--|--|
|  |  |  |  |  |
|  |  |  |  |  |

**Information/Consultation Reports**

| <b>Information / Consultation</b>                                                                       | <b>Item (description / title)</b>             | <b>Purpose of report</b>                                                                                                                                                                                                                                                                                                                                                                                     | <b>Author</b>          | <b>Date Entered</b> |
|---------------------------------------------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------|
| <b>Information Report</b><br>quarterly basis from Sept 2018]<br><br>(due for circulation December 2018) | Quality Monitoring of External Care Providers | To detail the process of monitoring the care provided to Denbighshire residents by external care providers engaged by the Authority, highlighting the number and nature of complaints received and the progress achieved in resolving them. The presentation of this information will enable Scrutiny to determine whether further work is required in this area by one of the Council's scrutiny committees | Katie Newe/Phil Gilroy | September 2018      |

05/09/18 - RhE

**Note for officers – Committee Report Deadlines**

| Meeting    | Deadline          | Meeting     | Deadline          | Meeting          | Deadline               |
|------------|-------------------|-------------|-------------------|------------------|------------------------|
| 8 November | <b>25 October</b> | 20 December | <b>6 December</b> | 14 February 2019 | <b>31 January 2019</b> |

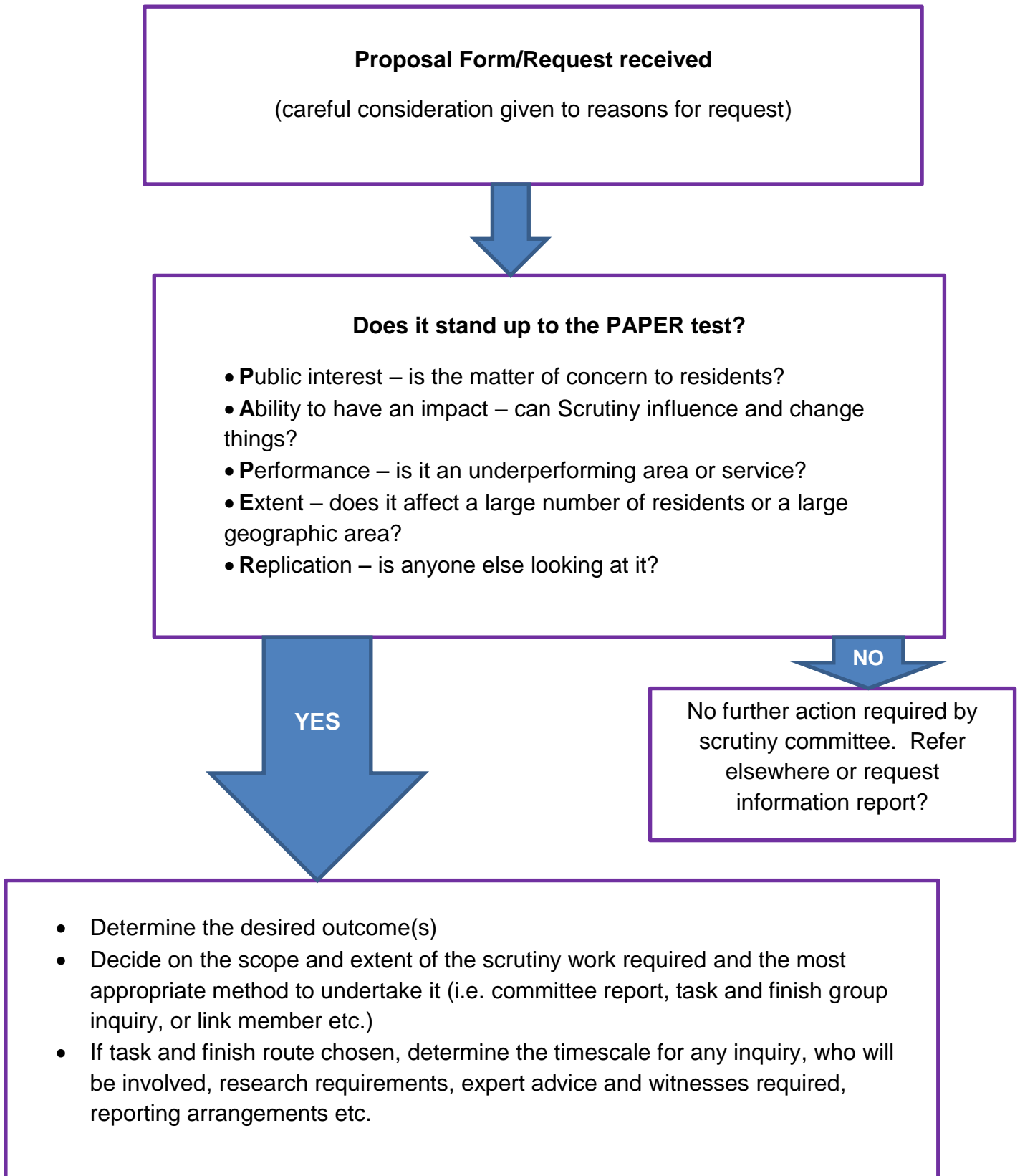
Partnerships Scrutiny Work Programme.doc

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| <b>Member Proposal Form for Scrutiny Forward Work Programme</b>                                                                                                                        |               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| <b>NAME OF SCRUTINY COMMITTEE</b>                                                                                                                                                      |               |
| <b>TIMESCALE FOR CONSIDERATION</b>                                                                                                                                                     |               |
| <b>TOPIC</b>                                                                                                                                                                           |               |
| <b>What needs to be scrutinised (and why)?</b>                                                                                                                                         |               |
| <b>Is the matter one of concern to residents/local businesses?</b>                                                                                                                     | <b>YES/NO</b> |
| <b>Can Scrutiny influence and change things?</b><br>(if 'yes' please state how you think scrutiny can influence or change things)                                                      | <b>YES/NO</b> |
| <b>Does the matter relate to an underperforming service or area?</b>                                                                                                                   | <b>YES/NO</b> |
| <b>Does the matter affect a large number of residents or a large geographical area of the County</b><br>(if 'yes' please give an indication of the size of the affected group or area) | <b>YES/NO</b> |
| <b>Is the matter linked to the Council's Corporate priorities</b><br>(if 'yes' please state which priority/priorities)                                                                 | <b>YES/NO</b> |
| <b>To your knowledge is anyone else looking at this matter?</b><br>(If 'yes', please say who is looking at it)                                                                         | <b>YES/NO</b> |
| <b>If the topic is accepted for scrutiny who would you want to invite to attend e.g. Lead Member, officers, external experts, service-users?</b>                                       |               |
| <b>Name of Councillor/Co-opted Member</b>                                                                                                                                              |               |
| <b>Date</b>                                                                                                                                                                            |               |

## Consideration of a topic's suitability for scrutiny



## Cabinet Forward Work Plan

| Meeting        | Item (description / title) |                                                                         | Purpose of report                                                                                                                            | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                           |
|----------------|----------------------------|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------------|
| <b>25 Sept</b> | 1                          | Implementation of Welsh Government free childcare offer in Denbighshire | To consider the proposed implementation of the Welsh Government free childcare offer in Denbighshire                                         | Tbc                                | Cllr Huw Hilditch-Roberts / James Wood / Karen Evans               |
|                | 2                          | Future provision of environmental crime enforcement functions           | To consider an options appraisal with recommendations for the future provision of environmental crime enforcement within the county          | Yes                                | Councillor Tony Thomas / Emlyn Jones                               |
|                | 3                          | Bodelwyddan Castle Hotel                                                | To obtain Cabinet approval for terms negotiated for the disposal of Bodelwyddan Castle Hotel to the Tenant                                   | Yes                                | Councillor Julian Thompson-Hill / Gerald Thomas / Rebecca Williams |
|                | 4                          | Business Improvement Districts                                          | To inform members of progress made on developing Business Improvement Districts and to make a recommendation in respect of the Business Plan | Tbc                                | Councillor Hugh Evans / Mike Horrocks                              |
|                | 5                          | Contract Variation for DCC Household Waste Recycling Centres            | To request Cabinet approval for a contract variation for                                                                                     | Yes                                | Councillor Brian Jones / Tony Ward / Tara Dumas                    |

## Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                           | Purpose of report                                                                         | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                       |
|---------------|----------------------------|-------------------------------------------|-------------------------------------------------------------------------------------------|------------------------------------|--------------------------------------------------------------------------------|
|               |                            |                                           | DCC Household Waste Recycling Centres                                                     |                                    |                                                                                |
|               | 6                          | Employment Policies                       | To consider a number of employment policies for approval                                  | Yes                                | Councillor Mark Young / Catrin Roberts, Andrea Malam                           |
|               | 7                          | Finance Report                            | To update Cabinet on the current financial position of the Council                        | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                |
|               | 8                          | Items from Scrutiny Committees            | To consider any issues raised by Scrutiny for Cabinet's attention                         | Tbc                                | Scrutiny Coordinator                                                           |
|               | 9                          | Treasury Management Review Report 2017/18 | To note the performance of the Treasury Management function during 2017/18                | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh / Steve Gadd / Rhys Ifor Jones |
|               | 10                         | Land at Tirionfa, Meliden Road, Rhuddlan  | To report upon changes to the land disposal                                               | Tbc                                | Councillor Julian Thompson-Hill / David Mathews                                |
|               |                            |                                           |                                                                                           |                                    |                                                                                |
| <b>30 Oct</b> | 1                          | Collaborative Procurement Unit            | To consider an extension of the collaborative arrangements with Flintshire County Council | Yes                                | Councillor Julian Thompson-Hill / Lisa Jones / Helen Makin                     |
|               | 2                          | Finance Report                            | To update Cabinet on the current financial position of the Council                        | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                |

## Cabinet Forward Work Plan

| Meeting       | Item (description / title) |                                                     | Purpose of report                                                                 | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|---------------|----------------------------|-----------------------------------------------------|-----------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
|               | 3                          | North Wales Growth Bid Priority Projects            | To support the regional priorities for the Growth Bid discussions with Government | Yes                                | Councillor Hugh Evans / Graham Boase            |
|               | 4                          | Items from Scrutiny Committees                      | To consider any issues raised by Scrutiny for Cabinet's attention                 | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                                     |                                                                                   |                                    |                                                 |
| <b>20 Nov</b> | 1                          | Corporate Plan 2017-2022 (Q2)                       | To review progress against the performance management framework                   | Tbc                                | Councillor Julian Thompson-Hill / Nicola Kneale |
|               | 2                          | Finance Report                                      | To update Cabinet on the current financial position of the Council                | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 3                          | Rhyl Regeneration Programme re-launch               | To support the future arrangements regarding the regeneration of Rhyl             | Yes                                | Councillor Hugh Evans / Graham Boase            |
|               | 4                          | Items from Scrutiny Committees                      | To consider any issues raised by Scrutiny for Cabinet's attention                 | Tbc                                | Scrutiny Coordinator                            |
|               |                            |                                                     |                                                                                   |                                    |                                                 |
| <b>18 Dec</b> | 1                          | Finance Report                                      | To update Cabinet on the current financial position of the Council                | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|               | 2                          | Denbighshire County Council Waste & Recycling Model | To seek approval to develop/implement a new                                       | Yes                                | Councillor Brian Jones / Tony Ward / Tara Dumas |

## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                               | Purpose of report                                                                               | Cabinet Decision required (yes/no) | Author – Lead member and contact officer             |
|--------------------|----------------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------|
|                    |                            |                                               | model for waste and recycling service, subject to confirmation of funding from Welsh Government |                                    |                                                      |
|                    | 3                          | North Wales Construction Framework 2          | To appoint contractors for the project                                                          | Yes                                | Tania Silva                                          |
|                    | 4                          | Items from Scrutiny Committees                | To consider any issues raised by Scrutiny for Cabinet's attention                               | Tbc                                | Scrutiny Coordinator                                 |
|                    |                            |                                               |                                                                                                 |                                    |                                                      |
| <b>28 May 2019</b> | 1                          | North Wales Growth Bid Governance Agreement 2 | To approve the governance arrangements in relation to the implementation of the growth deal.    | Yes                                | Councillor Hugh Evans / Graham Boase / Gary Williams |

Note for officers – Cabinet Report Deadlines

| <i>Meeting</i>   | <i>Deadline</i>     | <i>Meeting</i> | <i>Deadline</i>   | <i>Meeting</i>  | <i>Deadline</i>   |
|------------------|---------------------|----------------|-------------------|-----------------|-------------------|
|                  |                     |                |                   |                 |                   |
| <i>September</i> | <b>11 September</b> | <i>October</i> | <b>16 October</b> | <i>November</i> | <b>6 November</b> |

Updated 07/09/18 - KEJ

Cabinet Forward Work Programme.doc

## Progress with Committee Resolutions

| Date of Meeting | Item number and title                                              | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Progress                                                                                                                                                                                                                                                                        |
|-----------------|--------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 28 June 2018    | <b>6. Pooled Budgets (Health and Social Care)</b>                  | <p><b><u>Resolved:</u></b> - subject to the above observations to –</p> <p>(i) confirm that it had read, understood and taken account of the Well-being Impact Assessment (Appendix 1) as part of its consideration;</p> <p>(ii) receive the latest update and note the work being developed to produce regional financial information (a non-risk sharing pool); and</p> <p>(iii) request that a further progress report be presented to the Committee in twelve months' time unless significant developments or changes necessitated a report to be presented to the Committee at an earlier date</p> | Lead Member and officers informed of the Committee's observations and a follow-up report has been scheduled into the Committee's forward work programme for July 2019, unless developments necessitate its presentation earlier                                                 |
|                 | <b>7. A Joint Scrutiny Committee for the Public Services Board</b> | <p><b><u>Resolved:</u></b> - subject to the above observations to –</p> <p>(i) support the establishment of a formal joint Scrutiny Committee to scrutinise the Conwy and Denbighshire Public Services Board; and</p> <p>(ii) endorse the draft terms of reference and rules of procedure for the joint Scrutiny Committee</p>                                                                                                                                                                                                                                                                          | Conwy County Borough Council's Finance and Resources Overview and Scrutiny Committee endorsed the draft terms of reference at its meeting in July 2018. The terms of reference will now be presented to Democratic Services Committees in both Conwy and in Denbighshire during |

|  |                                   |                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                      |
|--|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  |                                   |                                                                                                                                                                                                                                                                                                                                                                                                        | September/October 2018, prior to being submitted to full Council at both authorities in October 2018 for approval to proceed to establish a Joint Scrutiny Committee |
|  | <b>8. Scrutiny Work Programme</b> | <p><b><i>Resolved:</i></b> <i>subject to the above observations –</i></p> <p><i>(i) to approve the work programme as detailed in Appendix 1 to the report; and</i></p> <p><i>(ii) requested that a copy of the quarterly report on quality monitoring of external care providers provided to the Scrutiny Chairs and Vice-Chairs Group also be circulated to Committee members for information</i></p> | (ii) a copy of the latest quarterly monitoring report has been circulated to Committee members in the 'Information Brief' document ahead of the current meeting      |